



Adding a second user to your Blue Sombrero Account

1) Login to your account and select the options menu here:

The screenshot shows the user's account dashboard. In the top right corner, there is a settings gear icon circled in red with a red arrow pointing to it. The dashboard includes a sidebar with navigation options: MY ACCOUNT, CALENDAR, VOLUNTEER, MY ORDERS, MESSAGES, and HOME. The main content area displays several cards: Responsibilities (0), Open Orders (0), Volunteer Opportunities (0), New Messages (0), and Upcoming Events (0). There is also a weather widget for San Dimas, CA showing 69 degrees. Below these are sections for 'Participants' (showing 2 Programs Available!) and 'Notes (Admin View Only)'. At the bottom, there is a section for 'UPCOMING EVENTS' with a 'View All' link.

2) Scroll to the bottom and select "Add Additional Account Holder"

The screenshot shows the account settings form. The 'Add Additional Account Holder' button at the bottom is circled in red with a red arrow pointing to it. The form includes the following fields: Email Address*, Username*, Street*, Unit#, City* (San Dimas), State* (California), Zip Code* (91773), Cell Phone* (three input fields), and Telephone (three input fields). There is also a checkbox for 'Would you like to receive text alerts?' with 'Yes' selected. At the bottom, there are buttons for 'Back', 'Change Password', 'Add Additional Account Holder', and 'Update'. A 'Support' button is visible in the bottom left corner.

3) Fill out the information and select "Invite Account Holder & Continue"

The screenshot shows a mobile application interface with a sidebar on the left containing navigation options: VOLUNTEER, MY ORDERS, MESSAGES, HOME, and a Support button. The main content area displays a modal window titled "Additional Account Holder". Inside the modal, there is a text instruction: "After filling in this information, once you click 'Continue' below we will send an account invite to the person designated." Below this are several input fields: "Gender*" (a dropdown menu), "First Name*" (a text input field), "Last Name*" (a text input field), "Additional Contact Email*" (a text input field), and "Select the relationship to your participants:" (a dropdown menu with "Mother" selected). At the bottom of the modal, there are three buttons: "Back", "Change Password", and "Invite Account Holder & Continue". The "Invite Account Holder & Continue" button is circled in red, and a red arrow points to it from the right side of the screen. In the bottom right corner of the app, there is a notification icon with a red circle containing the number "2".

4) Your invitation will be sent and your additional account holder will be prompted to enter their own details and set their own password.

You can now both manage your child's registrations and you will each have the ability to volunteer for different roles in San Dimas Little League.

Thanks for your help!