

**Somers Point Little League
Safety Manual 2023**

ALL TRAINING DATES MUST BE REVISED AND ARE CURRENTLY “XXXX”

1. The SPLL Safety Officer is Carl D’Adamo (per LL Data Center Yr2023).
2. SPLL posts this Safety Manual to the SPLL website shown below (at #3) and emails manual to all managers, coaches, league volunteers, and the District 16 Administrator.
3. SPLL posts and distributes emergency and key official’s phone numbers listed below and in Safety Manual . posted at LL Building and available at website. Contact President and/or Safety Officer to track/report injuries.

President	Brian Kenny	bpkenny09@gmail.com	609-705-2282
Safety Officer	Carl D’Adamo	cdadamo@aol.com	609-287-0479

EMERGENCIES Only	911	Police, Fire, EMT (Police Dept)	609-927-6161
NJ Poison Center	800-222-1222	Atlantic Electric	800-833-7476

SPLL Website – Use the Query “SOMERS POINT Little League” to find Sports Connect address:
<https://tshq.bluesombrero.com/SomersPointlittleleague> which is SPLL website
NJ District 16 Information – Use the query “D16 NJ LL” to find Sports Connect address:
<https://tshq.bluesombrero.com/njdistrict16ll> which is District16 NJ website
Little League of America Information is found at “www.littleleague.org”

4. The SPLL will use “JDP Quick App” in Sports Connect else using the official “Little League Volunteer Application” for 2023 . Background checks must meet LLoFA standards and are required annually for Managers, Coaches, Board Members and any others, volunteers or hired workers, who provide regular services to the League and/or have repetitive access to or contact with players or teams. Background checks described below require birthdates, drivers license, and social security numbers to be provided. PROTECTION OF YOUTH IN PROGRAM IS PRIORITY AND MANDATES BACKGROUND CHECKS.

The preferred method is the “JDP Quick App” which begins with provision of information to “Sports Connect” during registration by the applicant. The applicant completes an online “Little League Volunteer Application”. This process includes uploading a copy of government authorized photo id (normally NJ License). The League will review information to insure provided information is complete. The League will then request the background check. A link will then be sent directly to applicant by JDP (the entity performing the background check) and applicant must provide JDP any required information.

Alternate Method - Fill out and sign on paper official 2023 “Little League Volunteer Application”. League will input information online and have background check performed, This method is not preferred and also requires applicant to provide copy of government authorized photo id (normally NJ License). VOLUNTEER APPLICATIONs are Attached as part of this Safety Manual.

Please call Carl D’Adamo 609-287-0479 for any questions or concerns at any time during this process if there are any questions. President Brian Kenny 609-705-2282 is also available. Please leave messages.

If a local government entity requires a background check which could include fingerprinting these requirements may be in addition to and separate from the Little League requirement which must include specific sex offender registry data checks and must be performed annually.

Anyone refusing to comply with background check requirements is ineligible to participate as a member or in any league activity.

5. Fundamentals Training on proper mechanics/fundamentals and Little League philosophy was/will be conducted Planned training will occur on 2 consecutive Wednesdays xxxxx xx, 2023 and xxxxx xx, 2023 at 6:00PM at the SPLL Harold Eckbold Building. Additional sessions or changes will be scheduled as required to insure training is available. Required to attend are all Coaches and Managers with a minimum of one participant per team. Training qualifies volunteer for 3 years but each team is still required to send a representative every year.

6. First-Aid training will be conducted on two consecutive Wednesdays xxxxx xx, 2023 and xxxxx xx, 2023 as part of overall training at 7:00PM at the SPLL Harold Eckbold Building. Additional sessions or changes will be scheduled as required to insure training is available. With the exception of licensed medical doctors, licensed registered or practical nurses and paramedics all coaches and managers must be trained. Training qualifies volunteer for 3 years but each team is still required to send a representative every year with a minimum of one participant per team. New: Include Concussion training in first aid training.

7. Managers (or Coach) or designee from home team will be responsible to walk fields and inspect for Safety issues at all games or any team practice. If an issue is found which presents an immediate concern it must be resolved before the game or practice will continue. Any time an Umpire requests – “Has field been inspected”, the home team must have a representative who will affirmatively state an inspection has occurred or all activity by both teams will cease until inspection has occurred. Any Adult who is not cooperative in these efforts will be subject to disciplinary action which could include immediate dismissal by the Board of Directors of SPLL.

8. SPLL has completed and updated our 2023 field survey.

9. The SPLL Concession Safety Procedures will be posted in the concession stand and as pages 3 and 4 of this safety plan. Concession Stand Training will be Saturday, xxxxx xx, 2023 at 10:30AM at the Little League Baseball Concession Stand or at a date(s) to be established as needed. Training includes safe use, care and inspection of equipment. Little League Baseball Vice Presidents will confirm that assignees as concession stand managers and workers are trained in safe food handling/prep and procedures.

10. The SPLL Equipment Manager checks all equipment for Safety during the off season. During the Season all Officers, Managers, Coaches and Umpires should be diligent in the removal and disposal of all unsafe equipment. All equipment must meet Little League standards. Example: A batting helmet with any crack should be removed from play and disposed of (destroyed and made unusable) in order that it not be used in a future game. Example: If a player's owned or any equipment not owned by league is found to be defective, or any equipment being used is found to be defective, it is to be removed from the field and is not acceptable for use in future practices or games under any circumstances. If equipment previously determined to be defective is again used all individuals associated with use of equipment including youth and associated coaching staff would be subject to disciplinary action at the discretion of the Board of Directors of SPLL. The only exception would be repairs to equipment such as such as a glove being restrung where it can be readily and safely repaired.

11. SPLL will use the LLoFA Accident/Injury Report to report accident and injuries. The forms will be available in the concession stand and 2nd floor of Harold Eckbold Little League Building. Managers must provide the completed Accident/Injury Report form to the Safety Officer (or the President) (Listed at top of this Safety Manual) within 48 hours of the incident. President or Safety Officer should be noticed an incident occurred via phone ASAP (Listed at top of this Safety Manual). LLoFA would like Leagues to use an “Incident tracking Form” which with the “Accident Report Form” is attached as part of this manual.

12. First-aid kits are located at concession stand(s) and equipment storage box(es) at SPLL fields and are made available for all games which are not held at SPLL fields, such as InterLeague or All Star games.

13. SPLL will enforce all Little League rules as defined in the Little League 2023 Baseball Official Regulations and Playing Rules. (Now available via cell phone app.)

14. SPLL submits all player registration, player roster, and manager data using Sports Connect and direct inputs any exceptions to the Little League Data Center as needed.

15. LLoFA requires survey question response. There was no question posted by LLoFA at the time this safety plan was submitted.

Attachments

Volunteer Application Forms

Accident Reporting Form and Instructions

Incident Tracking Form

Concession Stand Forms