



League Constitution and By-Laws of Milford Little League

Article I: NAME

This organization shall be known as Milford National Little League, Inc. dba Milford Little League, of Milford, Connecticut or hereinafter referred to as MLL. MLL shall function as a chartered member of Little League Baseball, Inc. (hereinafter referred to as LLB) of Williamsport, PA.

Article II: OBJECTIVE

Section 1

The objective of MLL shall be to demonstrate and develop to each child of the community the ideals of good sportsmanship, honesty, loyalty, courage, respect for authority and reverence so that they can be well adjusted, stronger, and happier children, and become good, decent, healthy and trustworthy adults.

Section 2

This objective will be achieved by providing quality supervised competitive baseball games under the rules and regulations of LLB. MLL volunteers, including but not limited to board members, coaches as well as parents, shall bear in mind that the attainment of exceptional athletic skills or the winning of games is secondary to the teaching of sportsmanship of the game of baseball.

Section 3

In accordance with section 501(c) (3) of the Federal Internal Revenue Service, MLL shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball games. No part of the net earnings shall inure to the benefit of any individual. No substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

Article III: MEMBERSHIP

Section 1 - PLAYER MEMBERSHIP Any child that attains the age and residency requirements prescribed by the rules of LLB shall be eligible to compete in MLL. Player members have no rights, duties or obligations in the management of and/or the property of MLL. The MLL Board of Directors shall annually determine and set the registration fees to participate. It is the policy of MLBB that registration fees shall be paid prior to the upcoming spring or fall season of the current year.

Section 2 - REGULAR MEMBERSHIP Adult membership in MLL is a privilege. It is neither an entitlement nor a right. Any person 16 years of age or older having an interest in the League may be proposed for membership and dues must be paid in full for the same prior to the commencement, ie first game of upcoming spring or fall season. The MLL Board of Directors shall annually determine and set the dues fee for adult membership. No person shall participate in any league functions, be considered in attendance, or be eligible to vote unless his or her dues are paid. Each member is required to read and review the operative Constitution and By-Laws of MLL at MLL.com within 30 days of its ratification or within 30 days of the commencement of his/her membership, whichever is later.

Note: Regular Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Board Members, Officers of the Board and any other person who is recognized by the Board as a volunteer in the Local League

Section 3 - HONORARY OR SUSTAINING MEMBERSHIP Any individual who is not a regular member of MLL, but who makes significant financial and/or non-pecuniary significant contributions to MLL, by a simple majority of vote of the Board of Directors can be granted membership. Honorary members, however, such person shall have no rights, duties or obligations in the management or in the property of MLL.

Section 4 - **Other Affiliations.**

- A. Members, whether Regular or Player, shall not be required to be associated with another organization or group to qualify as members of the Local League.
- B. Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program.

Section 5 - SUSPENSION or TERMINATION Membership may be terminated by resignation or action of the Board of Directors as follows:

- A. The Board of Directors, by a two-thirds vote of those present at any duly constituted board meeting, shall have the authority to discipline, censure, suspend and/or terminate the membership of any of the above listed memberships if said Board determines that the conduct of such person is detrimental to the best interests of MLL and its players. On a case by case basis, the Board of Directors will determine whether a terminated member is entitled to reimbursement of membership fees. The Board of Directors shall provide written notice to any member if he/she is the subject of proposed discipline as set forth written seven (7) calendar days of the meeting to address the same. The written notice shall provide the general nature of the charges and the member at issue will be provided an opportunity to appear at the meeting and answer such charges.
- B. In the case of Player Member, The Board of Directors, shall provide notice to the manager for which the player is a player member. Said manager may appear, in the capacity of an advisor, with the player member before the Board of Directors or a duly appointed committee of the Board of Directors. The Player Member's parent(s) and/or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such Player Members rights to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

Article IV: Government

Section 1

The government of MLL shall be under the direct supervision of the Board of Directors. Detailed summary of responsibilities is outlined for each position under Article V.

Section 2

The MLL Board of Directors consists of the following positions:

- President
- Executive Vice President
- Vice President – Baseball
- Vice President – Softball
- Secretary
- Treasurer
- Player Agent

The Extended MLL Executive Board includes the 7 positions above and also the following positions:

- Equipment and Uniform Manager
- Complex Supervisor – All sites or 3 separate depending upon assignment
- Safety Officer
- Concession Stand Manager
- Umpire in Chief
- Fundraising and Sponsorship
- Webmaster
- Majors Baseball Division Commissioner
- Farms Baseball Division Commissioner
- Coach Pitch Baseball Division Commissioner
- T-Ball Baseball Division Commissioner
- Juniors Softball Division Commissioner
- Majors Softball Division Commissioner
- Farms Softball Division Commissioner
- Coach Pitch Softball Division Commissioner

If at any time one or more positions above are not required, the position(s) will go unfilled for the necessary period of time. If any vacancy occurs in the Board of Directors, departure, resignation or otherwise, it may be filled by a majority vote of the remaining Board of Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

Section 3 - Duties and Powers

The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of MLL as it may deem proper, provided such rules and regulations do not conflict with this Constitution. The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Extended/Executive Board Member or Committee Member of MLL in accordance with the procedure set forth in Article III, Section 5 (a, b)

Section 4 - Election Procedures

At the first meeting in August of each year the President shall appoint, with the approval of members present, a nominating committee to select from the active membership, any and all Executive Board "Slate" offices consisting of a President, Executive Vice President, Vice President Baseball, Vice President Softball, Secretary, Treasurer, and Player Agent.

At the First meeting in September of each year, the nominating committee shall present the slates for consideration. Nominations from the floor can also be accepted at this meeting. The President shall ask for the slate(s) from the nominating committee, then ask if there are any other nominations from the floor. If there are none, then the President shall ask the Secretary to cast one vote for the officers nominated on the slate. If there are nominations from the floor then each member (present or absentee ballots received) is entitled to vote via secret ballot. The President cannot vote unless there is a tie, then it is the President's vote that breaks the tie. The winners of the election shall be known as President elect, Executive Vice President elect, Vice President Baseball Elect, Vice President Softball Elect, Secretary elect, Treasurer elect and Player Agent elect.

For the expressed purpose of accommodating a regular member in good standing who cannot be in attendance at the meeting in which new Board members will be elected, an absentee ballot may be submitted to the Secretary prior to the date of the election. The absentee ballot must be in a sealed envelope with the name of the league Secretary noted on it. The absentee ballot may be mailed via US First Class Mail, electronically or hand-delivered but said absentee ballot shall be received by Secretary PRIOR to the election. The Secretary shall present all absentee ballots to the election chairman on the date of the meeting prior to the voting portion of the election process. The absentee ballots will remain sealed and will be counted and recorded by the election chairman. Any member who has sent in an absentee ballot and is present at the election meeting cannot vote at the election meeting unless the Secretary did not receive his or her absentee ballot. An absentee ballot will list all of the nominating committee slate of officers as well as all other members nominated for those board positions during the nominating meeting, and ample space for write-in candidates. The President shall appoint 2 members in good standing to oversee the votes during the election process. In order to be eligible to vote for the election of officers, the person must have attended no less than 50% of the meetings of the current year. League membership will be established by payment of dues and attendance at League meetings. To be eligible to vote in the election of officers a member must have paid their dues in full prior to election.

At the Second meeting in September the President shall present and elect the nominations for the offices of the Extended Executive Board listed above for membership approval.

Effective October 1st, the officers elect shall take office and serve for one full year. Officers are eligible for re-election and may serve more than one term.

Prior to the start of the season the President shall appoint with the approval of the membership, chairpersons for the various committees.

The order of succession for the MLL Board of Directors shall be President, Executive Vice President, Secretary, Treasurer, Player Agent, Vice President Baseball, Vice President Softball

Article V: Duties and Powers of the Board of Directors

Section 1 – Appointments

The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on

actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

Section 2 – President

The President shall:

- (a) Conduct the affairs of MLL and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of MLL at the Annual Meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of MLL.
- (d) Be responsible for the conduct of MLL in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- (e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to MLL and report thereon to the Board as circumstances warrant.
- (g) Prepare or cause to be prepared an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (h) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

Section 3 – Vice President

The Executive Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Executive Vice President shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

Section 4 – Vice Presidents Baseball & Softball

The Vice Presidents shall:

- (a) Oversee their respective League and have detailed knowledge of the rules set forth by LLB and MLL regarding the division they represent
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
- (c) Work closely with all board positions as it relates to the league including but not limited to the draft, financials, schedule, and all things related to the division they represent

Section 5 – Secretary

The Secretary shall:

- (a) Be responsible for recording the activities of MLL and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.

- (c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of MLL, the Board of Directors and Committees
- (d) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Board, and cause them to be recorded on the MLL website for all of membership to view.
- (e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (f) Notify Members, Directors, Officers and committee members of their election or appointment.

Section 6 – Treasurer

The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of MLL, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check over the sum of \$1500.00 must have dual signatures.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League Headquarters.
- (f) Perform such financial duties assigned by the president or board of directors

Section 7 – Player Agent

The Player Agent(s) shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- (c) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (d) Prepare the Player Agent's list.
- (e) Prepare for the President's signature and submission to Little League Headquarters, team rosters, including players' claimed, and the tournament team eligibility affidavit.
- (f) Notify Little League Headquarters of any subsequent player replacements or trades.

ARTICLE VI: EXECUTIVE BOARD

Section 1 - Appointment

The Board of Directors may appoint, with the approval of a majority vote of the Regular Members (refer to Article III), an Executive Board which shall consist of not less than ten (10) and no more than thirty (30) members.

Section 2 - Authority

The Executive Board shall advise with and assist the Officers of MLL in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board of Directors.

Section 3 - Quorum

At any meeting of the Executive Board, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Executive Board.

Section 4 - Increase in Number

The number of Executive Board Members may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Executive Board Members may be appointed at the meeting at which the increase is adopted, or at any subsequent General Membership Meeting. All appointments of additional Executive Board Members shall be by majority vote of all Executive Board Members present.

Section 5 - Vacancies

If any vacancy occurs in the Executive Board Members, departure, resignation or otherwise, it may be filled by a majority vote of the remaining Executive Board Members at any regular Executive Board meeting or at any Special Executive Board Meeting called for that purpose.

Section 6 - Executive Board Meetings, Notice and Quorum

Regular meetings of the Executive Board shall be convened as of December and on such days thereafter as shall be determined by the Board.

(a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of half (50 percent) Executive Board Members, issue a call for a Special Board Meeting. In the case of Special Executive Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

(b) Notice of each Executive Board meeting shall be given by the Secretary personally, electronically or by mail to each Executive Board Member at least ten (10) days before the time appointed for the meeting to the last recorded address of each Executive Board Member.

(c) Half (50 percent) members of the Executive Board shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

(d) Only members of the Executive Board may make motions and vote at meetings of the Executive Board. However, the Executive Board may invite, admit and recognize guests for presentations or comments during Board meetings.

Section 7 - Duties and Powers

The Executive Board shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Executive Board may adopt such rules and regulations for the conduct of its meetings and the management of MLL as it may deem proper, provided such rules and regulations do not conflict with this Constitution or those of the Board of Directors. The Executive Board shall have the power by a two-thirds (2/3) vote of those present at any regular Executive Board or Special Executive Board Meeting to discipline, suspend or remove any Executive Board Member of MLL in accordance with the procedure set forth in Article III, Section 4 (a,b).

Section 8 – Executive/Extended Board Members

(a) *Umpire In Chief* - The Umpire-in-Chief must be someone who will work at training and scheduling the best umpires at every game. It is the responsibility of this person to hold clinics to properly train umpires and maintain the names, addresses and phone numbers of the umpires and to submit a copy to the President. The Umpire in Chief is also responsible for the proper distribution of all paychecks to the umpires. In managing complaints about the umpires, the Umpire-in-Chief should request a written complain to both the Umpire-in-Chief and the President.

(b) *Safety Officer* - The Safety officer oversees the safe operation of the League, collects and files insurance forms as needed and may be called upon by the executive board to determine the condition of equipment. The Safety Officer will refer back to the Operating Manual regarding and/or to the President for additional duties.

(c) *Commissioners* - There are Commissioners for each division of play. They are the liaison to the Executive Board. The Commissioners of a division shall not manage or coach in the division that they the Commissioners of. The Commissioners should attend as many games as possible in their division as needed. Problems within a division should be brought to the commissioner who will report it to the Extended Board, its resolution and any outstanding issues still unresolved.

(d) *Equipment & Uniform Manager* - The Equipment Manager is responsible for the distribution of the league equipment and the return of same to the league at the end of the season. This position is also responsible for maintaining the inventory and reporting this information to the Executive Board regularly. The equipment manager is also responsible for the ordering of all league uniforms as well as equipment and balls per league bidding protocol.

(e) *Complex Supervisor(s)* - The maintenance of the league's facilities is the responsibility of the Complex Supervisor. Responsible for organizing work parties, supervising the grass cutting and fertilizing, and the purchasing of all required maintenance equipment and supplies per league bidding protocol.

(f) *Concession Manager* - The Concession Manager is responsible for the full management of the stands at Clarkson, Gehrig and Brewster fields. This includes the purchasing of all inventory and supplies including proper storage arrangements as well as managing all kitchen equipment. Meeting with the Milford Health Department in the spring is crucial for opening of the stand. General operations are usually from April through October with its closing at the end of the fall season. All monies raised at the stand from concession sales, miscellaneous sales and the hat collection are the responsibility of the Concession Manager. The Concession Manager will provide updates to the membership regularly at meetings with regards to its operation, products and profits. All money is to be turned over to the Treasurer in a timely fashion.

(g) *Fundraising & Sponsorship Manager* - The Fundraising & Sponsorship manager will be in charge of the annual raffle or other designated projects geared to drive financial support for MLL, a nonprofit children's organization. All money raised is to be turned over to the Treasurer in a timely fashion.

(h) *Webmaster* - The webmaster is responsible for maintaining the MLBB website (MLL.com). This includes working with the Executive Board, particularly the Player Agent, regarding all necessary content for members, advertising and postings. Webmaster is also responsible for maintaining any necessary fees involved and assist the membership in inputting any and all necessary information.

(i) *Special Committee Chairpersons* - Chairpersons assigned as needed report to the President and carry out the functions assigned within their limits of authority. They will hold meetings and report their

progress or results to the Executive Board as required. Examples of committees may include coaching clinics, player clinics, health department liaisons, etc.

Section 9

The Executive Board will meet regularly to discuss recommendations to the general membership with regard to all League business. Special meetings shall be called by three (3) or more Board Members with a simple majority of board members required present to conduct any vote. Any League member may request attendance at the next regularly scheduled board meeting.

Section 10

All matters concerning the policy of MLL shall be decided by a vote of eligible voting membership and no motion shall be carried without the majority vote of those present at a duly constituted meeting.

Section 11

In the event of a vacancy on the Board, the Board of Directors will meet within 10 days and recommend a replacement to be presented to the membership at the next meeting.

Section 12

To recall a member of the Board of Directors a petition must be signed by a minimum of (50%) of the paid membership. The Board will call a general meeting within two weeks, giving the membership at least seven (7) days' notice. At this meeting two thirds of the eligible voting members present must vote to recall the officer.

ARTICLE VII: Meetings & Quorums w/ Roberts Rules

Meetings of the active membership shall be held twice a month except when, at the discretion of the Board of Directors, there is not enough information to reasonably conduct two meetings. If this occurs, this must be communicated to the membership beforehand. Meetings are held for the purpose of reading the minutes of the prior meeting, the financial report, reports from the board leaders, commissioners and planning of current and future events. Meetings are chaired by the President, or in his absence, the Executive Vice President. A simple majority of those present at a meeting shall govern. A member must be in good standing at the time of the meeting to be eligible to vote. Good standing is attained by payment of dues, receipt of the membership card and having attended at least one prior meeting as determined by the secretary.

Section 1

Notice of Meeting. Notice of each General Membership Meeting shall be delivered personally, electronically or by mail to each Member at the last recorded address at least seven (7) days in advance of the meeting, setting forth the place, time and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

Section 2

Quorum. At any General Membership Meeting, the presence in person or representation by absentee ballot of one fifth (20%) of the members (as defined in Article III – Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

Section 3

Roberts Rules of Orders shall govern the proceedings of all meetings except where it conflicts with the Constitution. The Secretary shall maintain a list of all regular, honorary and Board of Directors attending the meeting. He/She will have present each meeting an updated copy of attendance by the membership for review by any paid member. Further, the Secretary will provide the membership with notice of all meetings at least 5 days in advance. Minutes of the meeting must include the following:

- A) Date, time and location
- B) Names of members in attendance
- C) Names of new paid members since last meeting
- D) Names of acting chairs and secretary of the meeting
- E) Copy of the Treasurers report
- F) Copy of all voted matters, manner of vote and result
- G) Copy of all proposed amendments to this Constitution
- H) A record of all matters discussed

The league budget, current bank statement and/or other financial data must be available for request and review of any paid member.

Any member who degrades another member or guest by verbal abuse, name calling or profanity will immediately be dismissed from the meeting. The Board of Directors will issue a written warning to the offender. Repeated offenses will result in a loss of membership for the current year and the following year. Membership will then only be reinstated after a vote of the general membership.

ARTICLE VIII: Managers, Coaches & Umpires

Section 1

The Board of Directors shall be responsible for the appointment of all managers. Coaches will be reviewed as needed. Every adult is subject to a mandatory background check to be allowed on the fields with the players. Managers shall be responsible for the actions of all their coaches. Managers are not automatically retained for the following year but are subject to reappointment based on the criteria below and in sections IX and XIV in the “LLB” handbook. In the event a manager resigns or is removed during the season the President will appoint a new manager with the approval of the Board of Directors

Section 2

Major and Farm division teams shall be comprised of a manager and no more than two (2) coaches. Coach Pitch and Tee Ball Divisions shall be comprised of a manager and no more than three (3) coaches. This is strictly enforced in district play and can be amended by a vote of the majority of managers in each division with approval by the commissioner. The manager of each team must submit the names of these members to the President or player agent if requested, for approval. The decision of the President is binding.

Section 3

A manager or coach's qualifications must be their genuine interest in helping a child to be a better citizen through the medium of baseball. Managers and coaches must be more concerned with the children's character and personality development than the team's win/loss record. Coaching in MLL directs each manager and coach to teach, lead and guide all the members of that team, not just selected players such as their own child or children.

Section 4

It is the duty of all managers and coaches to attend 50% of all league meetings, take an active role in league functions and affairs, and attend work parties as needed by MLL. Failure of any team to be represented at a work party may cause that team to have sanctions applied regarding league events.

Section 5

A person may be refused the right to manage or coach if he is not a member before the start of the playing season.

Section 6

The Player Agent and Umpire-in-Chief shall not manage a team. Although it is strongly recommended that they do not assist in coaching a team, it is not prohibited

Section 7

It is the responsibility of managers and coaches to dress in the proper attire as approved by the league. This includes the team hat and a MLL membership shirt.

Section 8

Umpires shall be limited to no more than two consecutive games in a single day unless approved by the President in consultation with the Umpire-In-Chief.

ARTICLE IX: GRIEVANCE POLICY

Section 1 – Discipline & Probation

Should the actions of any member of the League be deemed detrimental to the league, the Board of Directors is empowered to place the offending member or members on probation for (1) year or remove, if necessary, from further duties as manager or coach, depending on the severity. As each case may be different, the Board will determine what rights and privileges the accused member will lose for the probation period.

1. All charges must be in writing and signed by the accuser
2. Upon written receipt of charges against a member, the President or designated Board of Director member shall notify immediately the member of such charges to said member and will within three (3) days, make available a copy of the charges to said member. The President and Board Member shall request from the accused information related to the charges that have been brought to the attention of the President so that an investigation can be conducted. The Board shall within ten (10) days meet and render a decision on said charge or charges and notify, within three (3) days the accused and the accuser of the decision.

3. The accused has the right to appeal, in writing, the decision of the board to the Grievance Committee, within five (5) days of notification of decision.

4) Violation of Probation – If the accused member violates their probation, the Board shall recommend to the entire membership that the accused be removed from the League. At the next meeting, if the majority of paid members in attendance vote to uphold the recommendation, the accused member shall be expelled from the league immediately.

Section 2

Before the start of each season the Board shall appoint three (3) people to serve on the Grievance Committee with the approval of the membership. Members of this committee shall not be current members of the League nor have any interest in any team in the League. They must be knowledgeable of an interest in MLL and/or Little League Baseball. Due diligence should be exercised in the selection of this committee. Suggested members may include past Presidents and/or past Board members.

Section 3

The Grievance Committee shall be convened by the Board of Directors at the request of any member with a grievance. After receiving a written grievance from a member, the President shall call the Grievance Committee together within (5) days to hear said grievance. This committee shall render its decision immediately first to the grievant verbally and then in writing within 5 days. They shall notify the President of the decision within 5 days.

Section 4

Only the Grievance Committee, President and Division Commissioner shall be present at the committee meeting. All other parties shall submit written statements to the President for introduction to the committee. Only the 3 committee members shall vote on the issues. The committee has the authority to act in the manner it feels necessary to resolve the issue. Its actions shall be in writing to all parties involved and will be binding and final in MLL

ARTICLE VIII: FINANCIAL POLICY

Section 1

The eligible voting membership shall decide all matters pertaining to the finances of MLBB in a common League treasury, directing the expenditures of MLL in such a manner that all members and teams enjoy equal benefits from this money, with no individual or team having an advantage over any other.

Section 2

The treasurer shall receive all monies from all sources received to finance the operation and support of MLL. The treasurer will deposit all funds in the name of MLL in the Bank (Currently Milford Bank) approved by the membership. They shall keep a record of all monies received and paid out. The treasurer must receive an authorized copy of all bills for the league expenditures before such payment is made.

Section 3

Per policy, all expected expenditures estimated to cost in excess of \$500.00 must receive membership approval. However, it may become necessary for the Board to make purchases over this amount when emergencies occur between membership meetings. If this become necessary, the check used for purchase

must have the signature of both the league president and treasurer. Then, a full explanation of the purchase must be reported at the next membership meeting.

Section 4

All projects or purchases estimated to cost in excess over \$500.00 must receive approval from the general membership and will be discussed and approved under “new business”.

Section 5

No reimbursement to a league member shall be given unless accompanied by a receipt for the purchase of approved League materials or services.

Section 6

An annual financial audit of the Treasurer’s books will be conducted by an outside, independent accountant approved by the extended board. This audit will coincide with IRS regulations regarding the submission of required taxes be completed by the end of 3 months after the prior fiscal year ends. The fiscal year for the League begins on October 1 and ends on September 30 of the following year.

Section 7

No Director, officer or member shall receive, directly or indirectly any salary, compensation or emolument from MLL, for services rendered to MLL. This rule can be waived by tentative board approval and a vote at the subsequent meeting of the general membership.

Section 8

A minimum of 3 bids are encouraged on large purchases such as uniforms, landscaping, signage, trophies or equipment. This will be led by the assigned project leader who will gather and then present the bids to the board of directors. The board will then review, discuss and vote on the bids. At the subsequent meeting, the project leader will present the proposed winning bid to the general membership to vote on.

Section 9

The Treasurer will manage the MLL VISA cards as he sees fit. He will assign them as necessary to those members of MNLGLL who are responsible for league costs. The use of league credit cards has been established to restrict monies from flowing directly through the accounts of members avoiding conflicts of interest as well as to take advantage of the plans that are offered by banks with regards to cash back offers directly to MLL.

ARTICLE IX: AFFILIATION

SECTION 1 Charter. MLL shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. MLL shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2 Rules and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on MLL.

SECTION 3 Local Rules, Ground Rules and/or Bylaws. The local rules, ground rules and/or bylaws of MLL shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of MLL shall expire at the end of each fiscal year, and are not considered part of this Constitution.

Amended Local Rules that do not conflict with Little League Baseball however approved by Milford Little League Board of Directors as follows:

(a) Player Draft Rules

1. The Player Agent will have direct responsibility of the player draft.
2. The manager's children are automatically protected to their respected teams.
3. If more than 1 sibling is playing in the same division, the older child is selected first and the Player Agent determines the round that the younger child will be drafted in as he will automatically be placed on that team.
4. No 10-year-old may be drafted to a major team unless placed in the draft pool along with eligible 11 and 12 year olds.
5. The Player Agent will lead any discussions regarding the overall ratings of player's abilities in each division prior to the tryouts.
6. All protected players must be declared prior to the draft of the appropriate division. A protected player is the player of an assistant coach that you will have helping you during the season, and not a random player.
7. Two total players may be protected per team (offspring of manager & assistant coach). Only exception is in the case of multiple offspring in the same division of the manager or assistant coach.
8. At the start of the draft, the Player Agent will determine the round of the draft for those players with the Boards approval to avoid any conflicts.
9. A player must participate in the division that they are drafted. Requests from parents can be made to the Player Agent and President with consultation of the Board of Directors. Each request will be handled individually and the decision of the Board is final and will be held confidential.
10. Trades are prohibited except under special circumstances and solely at the discretion of the board, and must follow all LLB rules and regulations as per the handbook.
11. Any unprotected player (s) who does not attend tryouts (player evaluations) shall have that player's name placed in a hat and those names shall be blindly selected, consistent with the order of the draft, at the conclusion of the draft.
12. A player who quits prior to or during a season shall not participate on any other team during the season. A player dropped from a team as noted in LLB Regulation III may participate in the league that season as determined by the Board with the approval of the membership. If a player is dropped without prior approval the Board shall investigate the circumstances and may reinstate the player on any team. Notification of problems should be directed to the Player Agent and the President. Prior to the draft of each division, each team manager will pick from out of a hat to determine draft order as well as team name as lead by the player agent. Team name will be determined by choice of the Manager in reverse order of the original draft order. Exceptions in team name selection may be made with the approval of the Board which may occur, for example, when team sponsor has requested a team name or that sponsor has a relationship to a player on the team.

(b) Division Rules

1. No 10 year old called up to the Major division will be allowed to pitch at the Major level.
2. No players may be dropped from a team without the prior of the Executive Board.
3. In the case of players who sign up after the draft, they will be randomly placed on teams via a "draw from hat" process. The teams that "draw from the hat" will be first, those teams that have a fewer number of players in order to keep the integrity of the rosters as even as possible. This process

must have the Player Agent and Division Commissioner present. In the case where one or both are not able to attend but the process must occur, two members from the Executive Board may conduct the procedure.

Section 4 - General Rules & Ruling Guidelines

(a) LLB Rules 4.15 through 4.18 shall govern all procedures with regard to forfeits. Nor forfeits shall take place due to illness. Likewise, no forfeit shall take place for a school activity if the Present or Player Agent is notified of such at least eight (8) days prior to the scheduled game. If the Board determines that there is not just cause a forfeit will apply.

(b) LLB Rule 4.19 shall govern issues of protested games. After the Umpire-in-Chief receives a written protest signed by the manager of the team, he shall convene the Board to determine the need for a Grievance Committee.

(c) Managers and coaches are to remain within the dugout or lined box at its entrance except receiving timeout from the umpire. The manager or coach may enter the playing field for the following:

1. Question the scorebook
2. Rule Interpretation
3. Injury to a player
4. Trip to the Pitcher's Mound
5. Line Up changes

Only three (3) registered members may be present in the dugout for a major or farm game and 4 members for a coach pitch or T-Ball game. There are no mascots or batboys allowed. Players and coaches are not allowed to leave the playing field at any time during the game except for hat collection and latrine visits.

(d) All substitutions must be reported to the opposing team and the Umpire-in-Chief. (Plate Umpire).

(e) When the game manager or coach desires to question a ruling they must call time out and receive the same before stepping out of the dugout. The game manager or coach will be permitted to approach the umpire and must act in a sportsmanlike manner.

(f) The manager is responsible for the actions of the team's fans, players and coaches.

(g) Any disciplinary action on a team resulting in a player not being eligible for a game must be approved by the board.

(h) The mandatory play rule will be adhered to strictly (LLB IV (h).i).

(i) Managers must log their pitchers on the website (MLL.com). A violation of LLB pitching rules will result in the suspension of the manager for the next scheduled game.

Section 5 - Farm Division Rules

1. All rules regarding "Complete" or "Official" games are governed by LLB rules
2. All players in attendance are to bat in sequence and play a minimum of 6 consecutive outs on defense during a 6 inning game or one in an abbreviated game.
3. There is no restriction on substitutions, players may be removed and re-enter at any time.
4. LLB current pitching rules MUST be followed by all Managers and Coaches.
5. A 12 year old retained in Farms is not eligible to pitch.
6. Managers and coaches are permitted to coach from the coaching boxes at first and third.

7. All games are to be played within a two hour time limit, unless it is the last game of the day or there is a larger time blocked off for it such as 2 or 3 hours per scheduling. Official time will start with the umpire declaring "Play Ball" No inning may start later than 10 minutes before the two hour time limit will lapse. Once an inning has started it must be completed regardless of the time limit unless the home team is ahead, in which case only the first half of the inning will be played. In the event of darkness preventing an inning from being completed then refer to the LLB rulebook. This ruling is reserved for the umpire's decision. As allowed by LLB rules, if a team is behind by ten or more runs at the end of 4 innings, the manager may concede the game as an official game loss.
8. Substitute runners if needed due to injury or a catcher "speed up" rule, must be chosen from the last recorded out.
9. Due to the instructional nature of farm divisional play, if a pitcher commits a balk there is no penalty. The umpire shall call no pitch and will resume play.

Section 7 - Revised Coach Pitch Rules Listed on Website under documents Section G COACH PITCH DIVISION RULES

Section 8 - Revised Tee-Ball Rules Listed on Website under documents Section G TEE-BALL DIVISION RULES

Section 9 - Schedules, Tournaments, All Star Teams

1. The Player Agent will be responsible for providing each team with a copy of the regular season schedule which shall include the date, time and home team for all season games. All post season and interleague games may be announced at a later date.
2. Any tie in the league standings will be broken by head-to-play record between the teams, and second will be defensive runs against for the season

Section 6 – All Star Selection Process

The District and Tournament team managers and coaches shall be selected by the Board of Directors. Each manager in their division will provide a list of eligible players from their team that they recommend to the player agent for all-star selection. At a meeting in June, the player agent, President and Board of Director members will meet to discuss the all-stars. Each manager will get the opportunity to discuss their players. The 10, 11 and 12 u district managers will present their list of requested players which will be vetted and voted on by everyone present. A majority vote is needed to select a team. Once this player list is approved, then an alternate list of 3 players listed in order will be chosen and voted on as well. One or more alternative players may be added to the district team if an original player cannot play. Once these alternative players are selected, then they and the remaining players will be drafted by the tournament teams. It is the all-star manager's discretion in choosing the number of players selected to each team. This system is designed to place the best players as chosen by the majority on district teams with input from all managers.

ARTICLE X: AMMENDMENTS

1. MLL followed and uphold this constitution
2. This Constitution or any part thereof may be amended or replaced by a vote of a two- thirds majority of the eligible voting membership at a stipulated meeting.
3. All proposed By-Law changes or amendments must be in writing to the League Secretary one meeting prior to vote.

4. At no time shall any one division have the right to hold its own vote
5. All changes that take place during the season will take effect in the next season and will be incorporated into the Constitution and forwarded to LLB.
6. The MLL season runs from October 1 through September 30.
7. It is the responsibility of the incoming President to forward a current MLL Constitution to LLB as required by LLB rules.

This Constitution was approved by the Milford Little League Membership on 1/1/2018.

League President Name: Rob Hoxie
President

Date: 1/9/2018

Little League ID No. 207-04-04

Federal ID No. 22-3205132

State ID No. #####

Amended on 2/18/2019

League President: George Ganim