

# A SAFETY AWARENESS PLAN (ASAP)

Brighton Little League  
Rochester, NY

We are here to provide you and your family with the best Little League experience possible!  
We are proud to bring you a group of highly accomplished coaches and administrators.

# 1. Emergency and Officials Contact Page

**LEAGUE SAFETY OFFICER:** Jennifer Zaffuts 585-943-8365 [jenzaffuts@brightonlittleleague.org](mailto:jenzaffuts@brightonlittleleague.org)  
**LEAGUE PRESIDENT:** Matt Harvey 585-313-3510 [mattharvey@brightonlittleleague.org](mailto:mattharvey@brightonlittleleague.org)  
**EMERGENCY PHONE NUMBER:** 911

**Local Police:** 585.784.5150

**Local Fire:** 585.321.3200

## **ATHLETICS**

**T-BALL:** Emily Farnsworth

**ROOKIES:** Dan DiCesare

**MINORS:** Aaron McGowan

**MAJORS:** James Sawers

**D4 TRAVEL:** Matt Harvey

**CHALLENGER:** Andy Einbinder

## **GENERAL MANAGEMENT & BUSINESS DEVELOPMENT**

**PRESIDENT:** Matt Harvey

**VP BASEBALL OPERATIONS:** Dan Tellem [dantellem@brightonlittleleague.org](mailto:dantellem@brightonlittleleague.org)

**VP of BUSINESS & FINANCE:** Kelsey Coles

**SECRETARY:** Jennifer Zaffuts

**SPONSORSHIP-FUNDRAISER CO-COORDINATORS:** Neil & Laura Frood

**WEBSITE ADMINISTRATOR:** Erin Witmer

## **OPERATIONS**

**SCHEDULING COORDINATOR:** Pat Tehan

**UMPIRE COORDINATOR:** Dan Darbey

**FIELD COORINATOR:** Tony Gutilla

**UNIFORM & EQUIPMENT COORDINATOR:** Dave Kuder

For further contacts: [www.brightonlittleleague.org](http://www.brightonlittleleague.org)

## Brighton Little League ASAP Plan

2. Safety Manual Distribution: Brighton Little League will distribute an electronic copy of this Safety Manual to all managers, coaches, league volunteers and the district administrator, as well as post on the BLL Website.
3. Emergency Plan: \*Emergency phone numbers listed above, in addition to league president and safety officer. For injury reports, please contact **Jen Zaffuts** (contact info above).
4. Volunteer Application: Brighton Little League utilizes JD Palatine (JDP) to conduct background checks on all of our volunteers on an annual basis, available through Little League International. Volunteers include coaches, assistant coaches, parents helping during games and practices as well as all acting board members. (**Jen Zaffuts coordinates**)
5. Fundamentals Training/Coaches Training: The league provides an online program that incentivizes coaches to progress through the USA Baseball training programs. In person training will be provided to at least one coach/manager for each team at the draft events. (**Matt Harvey coordinates**)
6. First Aid Training: In person training will be provided to at least one coach/manager for each team at the draft events (**Matt Harvey coordinates**). Further, extended learning opportunities will be provided utilizing local resources such as Dick's Sporting Goods and Brighton Volunteer Ambulance.
7. Field Inspection: The Field Maintenance & Equipment Manager (**Tony Gutilla**), Uniform and Equipment Manager (**Dave Kuder**) and/or League Coordinators will walk/inspect the fields each week. Umpires will also be required to walk the fields and check for hazards before each game.
8. Facility Survey: Brighton Little League has completed and updated our 2022 Facility Survey Online. (**Matt Harvey coordinates**).

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9. Concession Stand Safety: Volunteers only serve pre-prepared items such as drinks and chips. Any special events that require food to be prepared is done by an outside, third-party vendor.

10. Equipment Inspection: The Field Coordinator (**Tony Gutilla**) Uniform & Equipment Coordinator (**Dave Kuder**) will inspect all equipment in the pre-season and routinely throughout the season.

11. Accident Reporting: The league will use the provided incident tracking form from the Little League website and will provide completed accident forms to the Safety Officer within 24-48 hours of the incident. Please see copy of the accident reporting form. Also, Brighton Little League will follow guidelines to adhere to the requirements under the Safe Sport Act (Protecting Young Victims from Sexual Abuse and Safe Sport Authorization Act of 2017). (**Jen Zaffuts coordinates**)

12. First Aid Kits: Each team will be issued an updated First Aid kit. It is a requirement to have the first aid kit available in the equipment bag at every practice and game. This must be checked by coaches prior to each game and practice. Additional first aid supplies are available at the Concession Stand at Meridian Park. (**Dave Kuder coordinates**)

13. Enforce Little League Rules: Brighton Little League will require ALL TEAMS to enforce ALL Little League rules including:  
-Proper equipment for catchers (supplied by Brighton Little League).  
-No on-deck batters for all baseball & softball divisions.  
-Bases will disengage on the fields.

14. Player/Coach Data: Brighton Little League will submit league player registration data or player roster data and coach and manager data through Little League Data Center. This happens automatically due to Brighton Little League's utilization of SportsConnect for registration purposes.

15. Answer New Survey Questions for 2023: President (**Matt Harvey**) will submit. — these questions will be posted in the data center.

# Brighton Little League ASAP Plan

Automated External Defibrillator (AED): Brighton Little League has access to these at Meridian Park (Concession Stand) and Buckland Park (Upper Lodge), while still allowing access for teams and emergency officials. Brighton Ambulance has installed a case and two padlocks.

BLUE Lock Code: STOP